



Release of SEVIS Record Request

You must have an acceptance letter to the school you are transferring to before you can submit this form.

Please submit this completed form along with your acceptance letter to international@nctc.edu.

Section 1: Student Information

First and Middle Name:		Last Name:		
NCTC Student ID Number:	Date of Birth:	Email Address:		
Street Address:		City:	State:	Zip Code:

Section 2: Release Request

I, _____, request that North Central Texas College transfer my SEVIS record to the following school:

School Name:

Transfer Date:

_____ on _____

School Code:

Section 3: Signature

Signature:	Date:
_____	_____

Section 4: (To be completed by NCTC DSO)

Completed by:	On:
_____	_____